

# Carbon Reduction Plan

Supplier name: Window Charm Blinds and Curtains & Queenswood Maintenance Ltd

Publication date: 27/01/2025

## Commitment to achieving Net Zero

Window Charm Blinds and Curtains & Queenswood Maintenance Ltd is committed to achieving Net Zero emissions by 2045

## Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline Year: 2024

Additional Details relating to the Baseline Emissions calculations.

This is the first time we have reported our carbon footprint so this calculation establishes our baseline. It is based on our financial accounting year of December to November.

Our Baseline calculation includes:

- Scope 1: Direct Emissions
- Scope 2: Indirect Emissions
- Scope 3 Categories: 4: Upstream transportation & distribution: 5: Waste generated in operations: 6: Business travel/Hotel stays: 7: Employee commuting/Teleworking: 9: Downstream transportation & distribution:

Our Baseline deviates from the requirements under PPN 06/21 as follows:

Baseline year emissions:

EMISSIONS	TOTAL (tCO <sub>2</sub> e)
Scope 1	25.7 tCO <sub>2</sub> e
Scope 2	5 tCO <sub>2</sub> e
Scope 3 (included sources as detailed above)	22.3 tCO <sub>2</sub> e
Total Emissions	53 tCO <sub>2</sub> e

# Carbon Reduction Plan

## Current Emissions Reporting

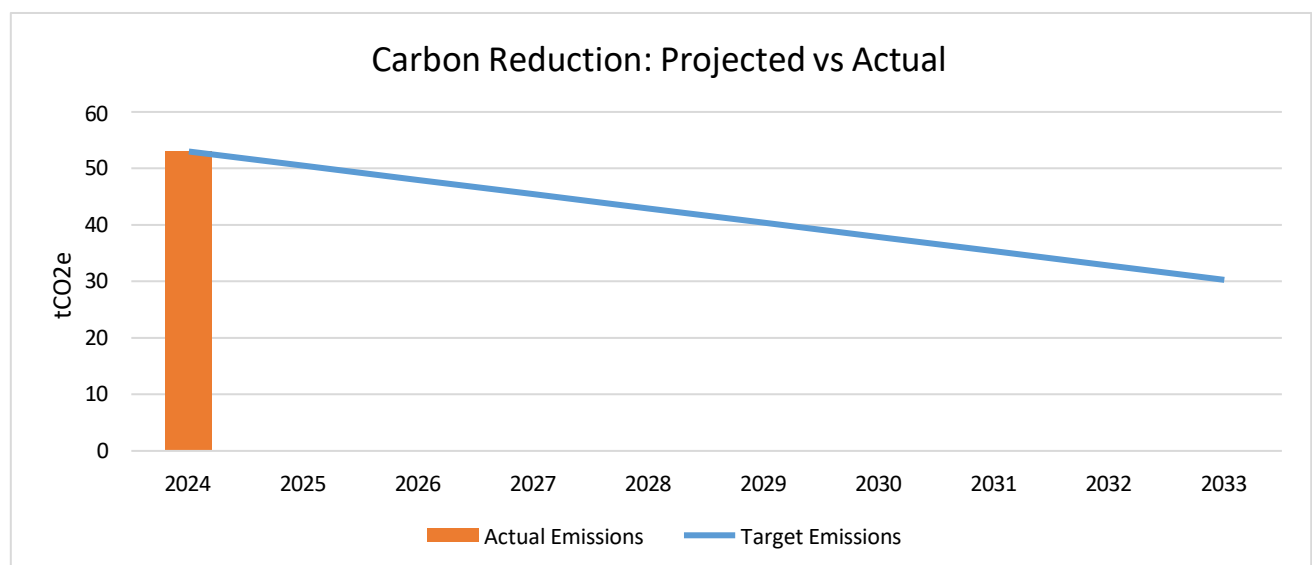
Reporting Year: Dec 2023 to Nov 2024	
EMISSIONS	TOTAL (tCO <sub>2</sub> e)
Scope 1	25.7 tCO <sub>2</sub> e
Scope 2	5 tCO <sub>2</sub> e
Scope 3 (included sources as detailed above)	22.3 tCO <sub>2</sub> e
Total Emissions	53 tCO <sub>2</sub> e

## Emissions reduction targets

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets.

We project that carbon emissions will decrease over the next five years to 40.4 tCO<sub>2</sub>e by 2029. This is a reduction of 23.8 %

Progress against these targets can be seen in the chart below:



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## Carbon Reduction Projects

### Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented since the 2024 baseline and the measures will be in effect when performing the contract.

- Smart meter installed
- Changed to fully LED lighting
- Recycling cardboard
- Reuse cardboard by supplier - collected by supplier

### Future Carbon Reduction Initiatives

In the future we hope to implement further measures such as:

- Reduce company vehicle mileage by implementing additional planning and preparation procedures to mitigate inefficient route planning and the need for unforeseen return visits
- Consider replacing company vehicles with hybrid or electric vehicles at the end of vehicle lifespan
- Replace existing fan heaters with more efficient electric heaters
- Install PIR sensor to sewing room and kitchen light & educate and encourage staff to use cup measurements on kettle
- Investigate switching to 100% renewable energy
- Reduce upstream transportation emissions through bulk ordering of fabric and less frequent top-up orders
- Find fabric recycling facility for waste fabric instead of landfill
- Reduce emissions from commuting by investigating and considering implementing Electric Vehicle Salary Sacrifice & Bike to Work Schemes

## Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans. Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard and uses the appropriate Government emission conversion factors for greenhouse gas company reporting.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:

Name: Arne Warrilow

Position: Director

Date: 27/01/2025

